



LAKE COUNTY GOVERNMENT CENTER
2293 NORTH MAIN STREET
CROWN POINT, IN 46307
(Internal / External)

Department: Lake County Juvenile Center
3000 West 93rd Avenue
Crown Point, IN 46307

Position: Field Surveillance Officer

Classification: Full-Time

FLSA: Non-Exempt

Direct Reports:0

Reports to: Intensive Probation Department Head

Requirements:

KNOWLEDGE/SKILL:

- Bachelor's Degree preferred, but not required.
- High School Diploma
- Valid IN State Driver's License and proof of insurance

Purpose of Position /Summary:

- Home visits to juveniles in the Secure Detention Alternative Program
- Make phone calls to check on juveniles in the program
- Have a good relationship with School Officials
- Make sure all contacts are entered in the system
- Responsible for assigned equipment
- Maintain any and all Secure Detention equipment when necessary
- Have a good working relationship with the Police Departments
- Respond to codes at the Juvenile Detention Center
- Other duties assigned

Essential Duties/Responsibilities:**PHYSICAL REQUIREMENTS OF THE POSITION:**

The position may be performed during extensive periods of standing and sitting; walking is a common physical function; light (<20 lbs.) lifting is needed but not required; the ability to work irregular hours/shifts may be necessary on an infrequent basis.

- \$16/hour

**All Resumes and applications must be sent to the Human Resources Department of Lake County
Attn: Human Resources
2293 North Main Street
Crown Point, IN 46307**

Application are located on the 3rd floor of Government Center in the Human Resources